



Comhairle Chontae na Gaillimhe
Galway County Council

Social Inclusion Week 19th – 25th October 2020

'Staying Connected while Staying Apart'



Application Form

Name of Community Group:													
Contact Name for Correspondence:													
Address for Correspondence:													
E-mail Address for Correspondence:													
Telephone No. for Correspondence:													
Is your Organisation registered with the PPN?	Yes <input type="checkbox"/> Reg. No. _____ No <input type="checkbox"/>												
Tax Reference No. Charity Registration No.													
Tell us about your Group:													
Tell us about your proposed idea or project on this year's theme of 'Staying Connected'.													
What will you use the funding for?	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">Description of Costs:</th> <th style="width: 20%;">Amount €</th> </tr> </thead> <tbody> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td></tr> <tr> <td>TOTAL</td> <td style="text-align: center;">€</td> </tr> </tbody> </table>	Description of Costs:	Amount €									TOTAL	€
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TOTAL	€												
AMOUNT REQUESTED:	€												

On behalf of our Group/Organisation, I confirm that:

1. I have read, understood, and accept the Terms & Conditions applicable to this funding.
2. I certify that all information provided in this application is truthful and accurate.
3. I agree to the processing and disclosure of information by Galway County Council and to other third parties if required for fund administration, reporting evaluation and audit purposes, and further consent to the disclosure of this information (name of applicant organisation, amount of grant award, details of project/event funded) by these parties relating to the marketing or promotion of this funding.
4. I confirm that we have adequate and comprehensive insurance cover for our activities, and agree to indemnify Galway County Council.
5. I understand that this is a competitive process and agree to accept the decision of the assessment of my application as final.

This Declaration must be signed by Chairperson, Secretary or Treasurer, on behalf of Applicant Organisation:

Name (in block capitals):	
Signed:	
Position in Applicant Organisation:	
Date:	

Please submit your completed application by post to

**Social Inclusion Unit, Economic, Rural & Community Development Department, Galway County Council,
Prospect Hill, Galway, H91 H6KX,**

or by e-mail to inclusion@galwaycoco.ie (this is our preferred method of receipt – please sign the form first, then scan & e-mail it.

**Closing date for receipt of completed application forms is
4.00 p.m. on Friday 2nd October 2020**



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Guidelines for Applicants



What is it about?

The aim of Social Inclusion Week is to increase awareness and understanding of inclusion and diversity in County Galway. It is about highlighting the positive work that community and voluntary groups are doing to reduce social exclusion, social isolation and poverty.

What can I do?

The theme this year is 'Staying Connected while Staying Apart' and is about highlighting how we can stay connected and keep involved in community activities during these current times. We are asking groups to tell us how you have been 'staying connected' or how you plan to 'stay connected' within the community this year. Your application can include projects on creativity, physical and mental wellbeing, staying connected. Other ideas: Activity packs, care packs, local competitions, befriending services, online events.

When?

Galway County Social Inclusion Week 2020 is 19th October – 25th October. Your social inclusion project can take place over the months of October and November.

Who can apply?

Applications are welcome from community and voluntary groups and not for profit organisations within County Galway.

Who can't apply?

Individuals, commercial organisations, for-profit organisations, national organisations, or applications from community organisations based outside County Galway.

How much funding is available?

Small grants of up to €400 max per project will be available. The grant can be used to cover the cost of materials, equipment or resources required for the project.

How will applications be assessed?

All applications will be individually assessed. Priority will be given to projects that reach out to those that are not already engaged in their communities; promoting accessibility; integration; social inclusion.

How to Apply

Make sure that you have read the guidelines carefully and that your project is eligible for funding. Answer all questions in the application form. Only one grant application per group is permitted.

Acceptance of Grant Offer

A Letter of Offer of grant will be issued to successful applicants by 9th October and will include a Grant Claim Form. These forms along with a copy of the receipts for expenses incurred must be submitted prior to the **30th November 2020**. Grant payment will only be made following receipt of this documentation. If no claim form or response is received by the applicant prior to the 30th November the grant will be forfeit.

If you have any questions please contact inclusion@galwaycoco.ie or telephone 091 509521.